

THE ENTRANCE PENINSULA COMMUNITY PRECINCT

DRAFT Minutes of the Executive Meeting held on Tuesday, 2nd November, 2010 at 4:00 pm at Meeting Room A, The Entrance Community Centre, Oaklands Avenue, The Entrance.

1. **Welcome and Apologies:** Vivienne. Scott opened the meeting at 4.05pm, welcoming all in attendance.
In Attendance: Vivienne. Scott, Tony Scott, Doug Darlington, Narelle Harvey; Luke Nayna; Jeremy Holderness; Marlene Pennings & Anne Rowland (8)
Apologies:. Ross McKendrick, Valda McKendrick.

2. Protocol and Procedures of the Executive.

Following the General Meeting of 19h October, 2010, Charles Harvey, Treasurer expressed that he was resigning from the position of Treasurer because he considered that the correct protocols and procedures had not been adhered to in the recent emails concerning the Precinct's budget to WSC . Charles also tendered a formal resignation to Vivienne but she had indicated to him that she would delay acceptance of this, until after the Executive meeting, where members could discuss this issue and advise him of the outcome for his reconsideration of the situation. Further Vivienne indicated that as Chairperson, she accepted responsibility for the oversight and had offered her apologies to Charles.

Subsequent to the discussion of the importance to ensure proper protocols and procedures were adhered to at all times, members all agreed on the following for implementation :

1. Executive Office Bearers, responsible for their various portfolios, must be consulted prior to any action and/or decisions being made in matters associated with their area of responsibility.
2. All correspondence and matters approved by the Executive and TEPCP must be reviewed by the Chairperson prior to being processed.

In concluding the discussion of the matter, members agreed that a letter of apology be written to Charles apologising for the lapse in protocols and procedures and giving him our assurances that this would not happen again. Further, members supported Jeremy's recommendation that we include a note of thanks to Charles for *"ensuring that the issue he raised was brought to the front because, it is important that from time to time for an organisation to review how it operates and looks for improvements in the way it does business."*

Doug to provide Vivienne with the draft of the agreement by the Executive so that she could advise Charles of the outcome

3. **Minutes of the Executive Meeting held on Tuesday 2nd November, 2010:** Moved Anne Rowland; Seconded Tony Scott. 4. Minutes of the General Meeting held on Tuesday, 19th October, received.

Business Arising:

- 3.1 **Data Projector and screen.** Andrew Rowland's advice that Council was proceeding to install the item was noted
- 3.2 **Social Housing At The Entrance:** It was resolved that TEPCP invite Compass Housing Services Co. Ltd's CEO, Greg Budworth to meet with the TEPCP's Executive at the 7th November, 2010 meeting. If Greg is not available to attend the Executive Meeting then another meeting is to be arranged that suits all parties.
ACTION: Greg Budworth to be invited to meet wit Executive.
- 3.3 **Community Panel to Enhance Community Consultation via Email.** The Executive supported the Mayor, Doug Eaton's initiative to improve Council's community engagement by the establishment of a community panel to enhance consultation via electronic means.
- 3.4 **NSW Housing's Norberta Street Development access.** It was resolved at the November General Meeting that "The TEPCP write to the RTA about NSW Housings access and difficulties in crossing the Central Coast Highway to access bus stop." The Secretary advised that in his opinion the access was not dangerous and that residents would be crossing a part of the road that was under Council Control. It was resolved to put a rescission motion of this item to the November General Meeting and to advise Glen Weymer, Central Coast Manger, RTA, that we would appreciate comment on the safety of the access in his presentation to the 16th November meeting.

4. **Correspondence** Doug Darlington reported there was little correspondence, but highlighted an email from the Mayor thanking TEPCP for providing him with the opportunity to address the October meeting. WSC advice was also noted that most of North Entrance was now an "Alcohol Free Zone."
5. **Treasurer's Report:** No report. Charles Harvey had provided Vivienne Scott with TEPCP's current credit balance of \$363.49 with rental of Meeting Room A outstanding. The secretary had received an invoice from WSC for the rental of Meeting Room A at his home address and recommended that WSC be advised that TEPCP advise council to send invoices to our Post Office box..
ACTION: Council to be advised of change of address for invoice.
- 6 **TEPCP Web Site:** The Secretary advised that from 1 October to 31 October 2010 was accessed by 31 visitors. Marlene Pennings requested that we establish a "BLOG" on the site to allow community comment on our site.
ACTION: Secretary to investigate establishment of a "BLOG" and report.
7. **WSC's Traffic Committee Report:** Jeremy Holderness provided a report, copy attached.
8. **WSC's Estuary Management Committee Report:** Marlene Pennings advised that the Committee had been provided with a first draft of the Coastal Management Report and that it may go to Council this year and be put on public exhibition early next year. Difficulties with Federal Funding also noted.
- 9 **WSC's Governance Committee Report:** No Report
- 10 **Report on WSC's 28 March 2010 Ordinary Meeting:** (Summary report attached.) No items arising.
- 11 **General Business**
 - 11.1 **Planning at The Entrance.** The secretary tabled an extract from 24 October, 2010, Sunday Telegraph Spring Property Guide that showed property values in The Entrance, Toukley and Terrigal. It showed that the change in house values for The Entrance went backwards over the last three years by 11%. Terrigal went up 3% and Toukley went up 4.6%. This on top of a huge tourist decline. In a Regional Ranking The Entrance was placed 729th out of 774 regions in NSW. His concern is that the impacts of the Coastal Management Plan and the Flood Management Plan will further reduce property values.
 - 11.2 **Garbage Bins at North Entrance:** Letter to Editor of Central Coast Express Advocate, Friday 29th October, 2010, re rubbish on North Entrance beach was noted.
 - 11.3 **RTA Presentation in November:** It was resolved that in addition to Narelle Harvey's usual publicising of the meeting, Anne Rowland would continue to encourage The Entrance Business Community to attend and the Secretary would email the Central Coast Express Advocate and Radio 2GO requesting they publicise our meeting. The Secretary will email the Flyer to those on our list. It was resolved that the Secretary provide aerial maps for data projector to aid in discussion.
 - 11.4 **Christmas Party** Marlene Pennings reminded everyone that TEPCP's combined Christmas Party with The North Entrance Progress Association was on 4th December, 2010 at 10:30 for meeting and 12:00pm for lunch. The Venue is The North Entrance Surf Club.

Meeting closed at 5:05pm

Next Meetings:

General Meeting: Tuesday 16th November, 2010 at The Entrance Community Centre at 7:00pm.

Executive Committee Meeting: Tuesday, 7th November, 2010 at The Entrance Community Centre at 4.00pm